

Midtown at Cottonwood Creek HOA

Annual Membership and Budget Meeting Minutes

December 20, 2023

The meeting was conducted by telecommunications (Zoom) and was called to order at 6:05 p.m. Association representatives present were:

| | |
|------------------------|-------------------------|
| <i>Rachel Bentley</i> | <i>President</i> |
| <i>Sondra King</i> | <i>Secretary</i> |
| <i>John Rollins</i> | <i>Treasurer</i> |
| <i>Derek Patterson</i> | <i>Property Manager</i> |

Mr. Patterson opened the meeting by introducing the Board and the members present.

A quorum was not reached [11 required]. A total of ten (10) homes were represented, with four (4) homes in person and six (6) by Proxy. Mr. Patterson conducted roll call and certification of proxies. It was agreed to continue with the meeting without a quorum.

Ms. Bentley presented the **President's Report**. Numerous topics were discussed: landscaping work completed this year (winter kill), the transition from Z&R to RowCal and hailstorms this summer.

One (1) term expires this year for the **Election of Directors**. Ms. Bentley stated she would run for another term. There were no other volunteers. There was no quorum; a motion was made to appoint her, which carried unanimously.

The floor was open for discussion from the members. It was agreed to create a Social Committee, and a resident has already expressed interest in running this committee with plans for a social function each quarter.

There being no further business, the meeting was adjourned at 6:22 p.m.

The **Budget** meeting was called to order. Mr. Patterson reviewed the 2024 Budget, discussing numerous line items. A question-and-answer period followed. The budget was ratified with no objections.

The 2022 Annual Meeting minutes were approved as submitted. There being no further business, the meeting was adjourned at 6:28 p.m.

The **Organizational Meeting** was called to order at 6:30 p.m. to appoint the following Officer positions:

| <u>Name</u> | <u>Office</u> | <u>Term Expiration</u> |
|----------------|---------------|------------------------|
| Rachel Bentley | President | 2026 |
| John Rollins | Secretary | 2024 |
| Sondra King | Treasurer | 2025 |

There being no further business, the meeting was adjourned at 6:35 p.m.


Derek Patterson
Property Manager